

## Ashgrove Surgery

### Request for a My Health Online Account

My Health Online is a new online service brought to you from NHS Wales. My Health Online offers patients the convenience to book appointments using the internet. If you wish to register to use My Health Online please fill in the boxes below. To protect patient confidentiality you must provide documents so we can make sure you are who you say you are. When you next visit your practice please return this form and provide identification: Photo ID (e.g. driving licence or passport) and verification of address (e.g. Bank statement, utility bill, benefits letter – *dated within the past 3 months*).

Please set up a My Health Online Account and issue me with a letter containing my account details.

Full Name		
Date of Birth		
Address		
Phone Number		Mobile :
Email:		
Signature		Date:

**NOTE: If you share your email address with someone else, they will be able to view any appointments you have booked.** We advise that you do not use shared email accounts for confidentiality reasons.

We may contact you by automated telephone call or text message to remind you of your appointment, to invite you to clinic or for review, or to update your records. If we contact you in this way we will always take every precaution possible to maintain confidentiality.

Tick the box if you **DO NOT** want us to contact you via automated message in this way.

*Please remember if your number or email changes, or you sell / give your phone to someone else that you must notify us.*

*The following sections to be completed by practice staff.*

**Practice Checklist**

The following checks should be completed before a patient can receive access to My Health Online.

1. Patient's identity verified by document  
Details of documents checked and added to the GP system
- .....
2. Patient's name and date of birth checked on this form and updated on the clinical system. (if necessary)
3. Registration process and next steps to registration explained
4. Patient Guide and Frequently Asked Questions provided to patient
5. Advise patients to register their online account over the next 24 – 48 hours